

March 1, 2006 Airport Commission Minutes

Chairman Schober called the meeting to order at 8:00 a.m. Commissioners present: Vice-chairman Crowley and Secretary Richards. Commissioner Bluemke was out of town and Commissioner Bruce was absent from today's meeting. Others present: Steve Schmitz, Corporation Counsel; Andy Groth, Control Tower; John Lotzer, WFS; Chris Wodushek, WFS; Ted Hamilton, Trajen; Steven Felhofer, citizen; Michael Neau, Airport Administration; Keith Markano, Airport Administration; Val Ramos, Airport Administration and Norm Cummings, Waukesha County Administration.

Discussion and action on request from John W Lotzer to sell his interest in WFS

(Waukesha Flying Services Inc) Trajen Ordinance – Chairman Schober asked Mr. Markano to present this item. Mr. Markano said the County working group made background checks and called for references regarding Trajen. At various airports that were called, all of the airport managers had high praise for Trajen. They said Trajen is committed to see airports grow and that Trajen has made visible improvements to their facilities. Pilot comments, found through the airnav.com website, were very positive and that services provided by Trajen are very good. There were no negative comments made against Trajen. Based on the background check made and comments from other airports and pilots, the working group agrees that Trajen Flight Support would provide a level of service and experience that is consistent with what the County expects from an FBO and the group recommends the sale of WFS to proceed. Mr. Markano would like a motion from the Commission to recommend to the Public Works Committee and County Board that the request to sell WFS to Trajen Flight Support, LP be approved. Secretary Richards motioned that having heard feedback and recommendations from the working group on Trajen, the Commission approve the sale of WFS to Trajen and that this recommendation be passed on to Public Works Committee and County Board. Vice-chairman Crowley made a second. Chairman Schober opened the item for discussion. Secretary Richards informed the Commission of a grant received by WCTC for a security program. He is a member of the working group for this program and said how the Airport is being used as a model for this program. Secretary Richards lauded Mr. Lotzer and Mr. Wodushek for their very positive FBO operation at the Airport and commitment to security. He expressed interest that Trajen would keep proceeding with security improvement as time goes on. Chairman Schober asked if the working group had reviewed the agreement between Mr. Lotzer and Trajen. Mr. Schmitz, Corporation Counsel, said that an agreement was not required because the FBO agreement remains the same with the County as the original agreement signed in 1998. After discussion Chairman Schober called for a vote on the motion by Secretary Richards. The motion passed.

Discussion and action on a request by WFS to subcontract flight school/training and aircraft charter activities to Lake Country Aviation LLC

– Mr. Markano explained that the Minimum Standards require that these services be provided by a FBO. The FBO is allowed to subcontract for any of these services. Vice-chairman Crowley motioned to approve the request of Mr. Lotzer to provide flight training and charter services under the name of Lake Country Aviation LLC, consistent with the requirements of the Waukesha County Airport Minimum Standards and contingent upon the approval of the proper documents by Corporation Counsel and approval of the sale of WFS by the County Board. Secretary Richards made a second. Chairman Schober asked about the new hangar WFS just built. Mr. Lotzer said the building was

being sold to Trajen Flight Support. The hangar will be used for overnight storage of transient aircraft that stay over in Waukesha. Mr. Schmitz, Corporation Counsel, said the sublease was reviewed and other than some non-substantive changes, doesn't see any problems with this document. The motion passed.

Adjourn meeting – Motion to adjourn was made by Secretary Richards with a second by Vice-chairman Crowley. The motion passed.

Meeting adjourned at 8:26 a.m.

Respectively submitted

Dick Richards
Secretary
March 1, 2006

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